

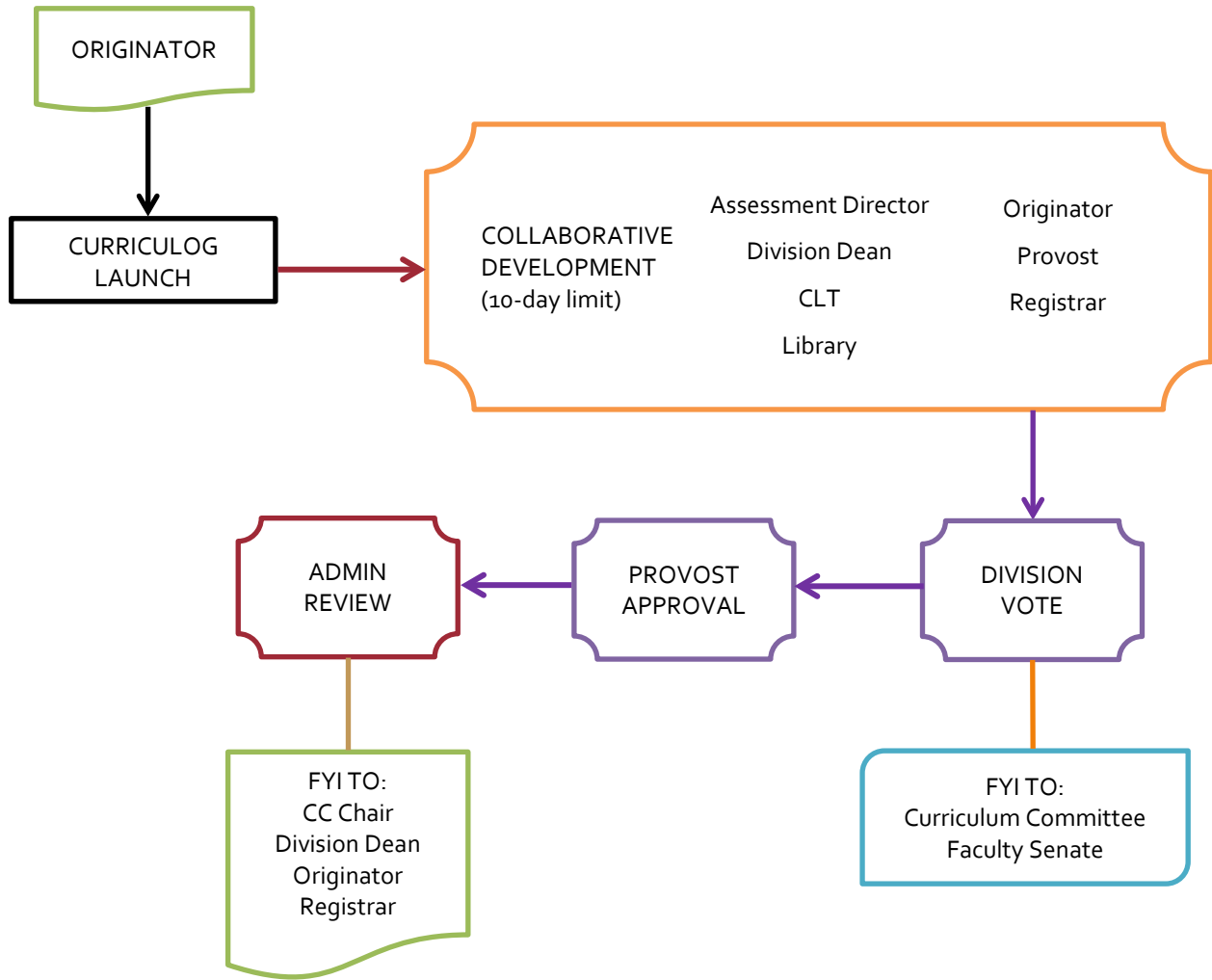
Independent Study

Independent study is defined in the College Catalog as a course of study designed by a student to meet specific academic needs, taken outside regular classroom hours and supervised by one or more cooperating instructors. Elective credits only will be given, with the number of credits (not to exceed 3) determined by the appropriate division Dean.

The **instructor who has been asked to supervise this independent study project must submit this proposal** for approval from the Division Dean **no later than three weeks prior to the beginning of the semester**. The Division Dean must either approve or reject the proposal at least five days before the start of the semester.

Field Name	Field Description/Help Text
Division	Division that "owns" the course.
Prefix	Subject code for the course.
Course Number	Three-digit number for the course.
Course Title	The full name of the course.
Transcript Title	The short version of the title. Max characters = 29
Supervising Faculty	The name of the instructor who will oversee the independent study.
Credits	Number of credits students will earn from completing the course.
Faculty Load	Number of credits for faculty load, which may be different from the number of course credits (labs, internships, capstone, etc.)
Name of Student to be Registered in the Course	The name of the student who will be undertaking the independent study for credit.
Course Description	Follow the Course Description Guide for writing a course description. Use student-centered language; 50-80 words.
Effective Semester	Year and term (spring, summer, fall) when the independent study will take place.
Reasons for requesting independent study and how it supports program goals	Describe the basis and context for the proposal to help the reader understand how this curriculum supports improved outcomes for the student.
Course Learning Outcomes	Provide a numbered list of the expected learning outcomes for the course.
Program Learning Outcomes	From the menu, choose ONLY the program learning outcomes that are met by this course.
Topical Outline	Provide a general list of key topics that constitute the course and are required to ensure that the content aligns with learning outcomes.
Major Methods of Assessment	A description (in general terms) of the types of activities, performances or works (or better yet, their defining characteristics) that must be part of the course so that the instructor will know how well students are meeting the desired course (and related program- and college-level) learning outcomes.

NEW EXP COURSE



INDEPENDENT STUDY

